

**POSITION TITLE:** Finance Director (Ordinance Title: Executive 2)

**Salary:** DOE

**Unit/Location:** Finance Services Business Unit/Seattle Municipal Tower

**Primary Duties:** Provides strategic leadership for all aspects of budget preparation and reporting, financial planning, debt management, and corporate performance for Seattle City Light including Financial Planning, Budget Office, and Corporate Performance operating units. This position is responsible to oversee the development of \$828 million O&M budget and \$121.9 million CIP budget, issuance of debt financing of \$1-1.5 billion, and development of financial policies which ultimately determine rate and debt levels for Seattle City Light. Decisions involve broad organizational policy regarding financial policies, revenue requirements, debt management, rate setting, capital and programmatic budgeting, and performance metrics.

Examples of key responsibilities and deliverables include, but are not limited too:

- Leading the development of strategies for budget preparation and reporting, financial planning, debt management, and corporate performance for the Financial Planning Unit, Budget Office, and Corporate Performance Unit.
- Providing oversight for budget preparation and reporting including capital improvement projects and operations and maintenance budgets.
- Implementing a programmatic budgeting to be aligned with Seattle City Light's business unit structure that operates in tandem with the City of Seattle's account based system.
- Providing oversight for financial planning including the development and monitoring of a 5-year financial plan including but not limited to rates, labor costs, facility expenses, wholesale prices, distribution and maintenance expenses. Proposing financial policies, which ultimately determine rate and debt levels for the Utility.
- Providing oversight for issuance of debt for the Utility. Interacting with Bond Counsel, Financial Advisors, the City's Law Department and Department of Finance in the preparation of documents required for the issuance of bonds.
- Providing oversight, leadership, and monitoring for newly created corporate performance initiatives for financial benchmarking measurements and process improvement metrics, including but not limited to capital program prioritization, programmatic budgeting, and customer service. Ensuring compliance through internal audits with federal, state, and City guidelines.

**Required Qualifications:** A Bachelor's degree in Finance, Accounting, or Business Administration or closely related field is required. Substantial management and leadership experience in financial management or related area of responsibility typically gained through 10 or more years progressively responsible assignments; at least 7 of which were as a manager or supervisor in a large, complex multicultural and diverse organization. Demonstrable knowledge of financial planning, financial accounting, governmental accounting, budgeting, performance metrics, and debt management; federal laws and regulations affecting tax exempt debt. Skilled in interpreting complex financial information and economic modeling and forecasting data. Actively promote, support and manage key strategic City-wide initiatives including those related to fair and equal employment, diversity and justice in the workplace. Successful candidates must demonstrate their commitment to and involvement in activities that create and sustain a workforce free of racism and discrimination and that values multiculturalism and diversity as a workforce and community asset.

**Desired Qualifications:** Master's degree in Business or closely related field and Utility experience is preferred. Knowledge of public sector organization practices, including labor relations. Skilled in creating and delivering public presentations to a variety of constituents, managing shifting priorities with very little direction and recruiting and managing a multicultural and diverse staff that possesses various skills. Ability to interact effectively with counterparts within and outside of the Utility and to understand complex and controversial political issues. Ability to foster and model effective customer service. Ability to coach, counsel, and develop employees, including those of different racial, cultural and demographic backgrounds. Ability to provide management direction in an environment of change, willingness to make difficult and challenging decisions, provide clear expectations and directions, foster creativity and problem solving, and perform the physical requirements and essential functions of the job.

**Position Requirements:** Security clearance and background check may be required. Driver's Abstract required.

**How to Apply:** Email resume as a Word attachment to **SCLResumes@right.com**. Please include the position title in the subject line of the email. Resumes must be e-mailed by midnight Sunday, September 4, 2005 to be considered.

**[Click Here for Full Job Description](#)**